

DYNAMIC PRESENTATION

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DYNAMIC PRESENTATION

What are the objectives of the course?

- **To know why presentations appear boring**
- **To know the principals of a dynamic presentation**
- **To know the phases one should go through**
(planning phase – presentation phase – delivery phase)
- **To know how to solve the difficulties during presentation**

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What are the tools to assist us?

- **Projector**
- **Power point (computer and projector)**
- **White board**
- **markers**

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How does the room should look like?

- **Arranged in rows**
- **Arranged in U-shape**

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Have u ever attended a session and felt board?

- **Speaker goes to the front**
- **Sits on an unseen chair**
- **Reads from papers**
- **Says complicated words**
- **Says things in details that you loose the main point**
- **Reaches the end of time and did not finish**
- **Finishes his speech in a weak way**

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One asks oneself: Why do such intelligent people present silly boring talks?

- **Speakers have stage fright**
- **Speakers usually think that they teach academic specialized subjects that need no humor**
- **Speakers can not present themselves**

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Have you ever wished that people would clap for you after the presentation and you feel satisfied and confident?

- **Determine your subject**
- **Determine the expectation of your audience**
- **Know your audience**
- **Create a special way of presentation**
- **Plan for your presentation**

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What do you really need from your audience?

- **To be awake**
- **To accept ur presentation**
- **Understand your message**

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What are the principals of a dynamic presentation?

- **Through your arguments and ideas**
- **Through convincing your audience**
- **Through your sense of humor**

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What are the phases one has to go through to present a dynamic presentation?

- **Planning phase**
- **Preparation phase**
- **Delivery phase**

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What is the planning phase?

- **Put outline**
- **Choose the main topic**
- **Organize the contents**
- **Organize everything in your mind**

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What is the preparation phase?

- **Search**
- **Write the structure**

(introduction – body – conclusion)

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What is the delivery phase?

- **Presentation itself**
- **After the presentation**

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What are the precautions you follow during planning?

- **Bear in mind "simplicity is the key of success**
- **Do not heir tools half an hour before the presentation**
- **Do not use tools for the first time**
- **Test your equipments**
- **Prepare yourself**
- **Prepare an emergency plan**
- **Put your thoughts on paper or computer**
- **Deciede whether you will make handouts or not**
- **Plan to prepare your presentation 1 week before**
- **Plan not to memorize**

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What is the preparation phase?

- **Choose the title carefully**
- **Write a short introduction**
- **Write the body**
- **Write the conclusion or a summary**

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What is the delivery phase?

- **Ice breaking**
- **Body movement**
- **Eye contact**
- **Reveal objective and aims**
- **Use defined symbols**
- **Choose your words**
- **Use the tools**

(sound effect – words – music)

- **Use the assigned time**
- **Know your audience**

